

WIRELESS E-911 SERVICE BOARD

March 9, 1999

10:00 a.m.

Department of Account
George Washington Conference Room
James Monroe Building
101 North 14th Street, 2nd Floor
Richmond, Virginia 23219

Members Present: William E. Landside, Chair
Steven E. Marzolf
James M. McDonnell, Jr.
Robert W. Woltz, Jr.

Members Absent: Melvin A. Breeden
Charles W. Davis, Jr.
Carla G. Ussery

Others Present:

Trammel Alexander
John Liantonio
Susan Perkins
Mitchell Sadoff
J. J. Sawyer

M. Haxall Ward
E. W. White, Jr.
Peter White
Doug Young

CALL TO ORDER

William Landside, Chairman called the meeting of the Wireless E-911 Service Board to order at 10:05 a.m. Mr. Landside welcomed attendees to the meeting.

ACTION AGENDA

Mr. Landside stated that the first order of business would be consideration of the approval of the minutes of the January 23, 1999 meeting. He asked if there were any questions or corrections relating to the minutes. Hearing none, he asked for a motion to approve the minutes. Mr. Woltz moved to approve the minutes to the January 23, 1999 meeting as presented. The motion was seconded by Mr. Marzolf and unanimously approved.

OTHER BUSINESS

Draft language for PSAP and CMRS guidelines were presented to the Board prior to this meeting by Mr. Landside for discussion at this meeting. The Board agreed to develop guidelines for the PSAPs at the March 23, 1999 Board meeting so that the PSAPs will have sufficient time to meet the deadline of June 1, 1999 for submission of their cost estimates. Topics of discussion included PSAP cost estimates; amount of funds available for refunding; State police refund; reasonableness of PSAP cost requests; PSAP tracking boundaries; and PSAP requests in future years. Minor wording changes will be made to the draft PSAP guidelines by Mr. Landside and submitted to the Board prior to the March 23, 1999 meeting. The Board deferred the discussion of the CMRS guidelines until the March 23, 1999. CMRS cost estimates are due to the Board no later than September 1, 1999.

Per Mr. Landside's request, Jim McDonnell will be working on the PSAP guidelines for other cost estimates not tied to Phase I service.

The Board discussed the bill regarding the State Police receiving \$750,000 from the Wireless E-911 Service Board fund. Guidelines for the State Police to request this money need to be developed. This payment to the State Police for FY 1999 will be made before the PSAP costs are considered.

As agreed upon by the Board at the February 23, 1999 meeting, the Board discussed the need for guidelines regarding the Local Exchange Company (LEC) costs. Because LECs are not authorized to request cost refunds from the Board and also because their costs can flow through the PSAPs the Board agreed that LEC guidelines are not necessary.

The Board discussed sending notification letters to PSAPs regarding who their resellers are. Per Mr. Landside's request, Trammell Alexander will bring a draft letter to the March 23, 1999 Board meeting for discussion and approval.

There being no further business the meeting was adjourned at 12:45 p.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts